

BY-LAWS OF COLLIE CLUB OF COLORADO, INC.

ARTICLE I

Names and Objects

SECTION 1. The name of the Club shall be Collie Club of Colorado, Inc.

SECTION 2. The objects of the Club shall be: to preserve and promote the Collie type according to the standard set forth by the American Kennel Club and the Collie Club of America through education: to safeguard the interests of breeders, exhibitors and fanciers of the breed: and to sponsor a Junior Collie Club of Colorado.

ARTICLE II

Membership

SECTION 1. **ELIGIBILITY:** There shall be regular members and these shall include all members (single, joint, junior adult and lifetime) 17 years of age and over.

SECTION 2. **DUES:** Membership dues shall be determined by a majority vote of the member and be made part of the application. During the month of August the Treasurer shall send to each member a statement of his dues for the ensuing year.

SECTION 3. **ELECTION TO MEMBERSHIP:** Each applicant for membership shall apply on a form as approved by the Board of Directors. The applicant shall state the name, address, telephone number and occupation of the applicant. The application should include a brief history of the applicant's experience with dogs, the number of years dealing with dogs, membership in other clubs, offices held and his or her intended interests in the Club's activities. The applicant shall carry the endorsement and recommendation of two members in good standing. Accompanying the application, the prospective member shall submit dues payable for the current year. In addition, the applicant shall provide that the applicant has read the By-Laws and Code of Ethics of the Collie Club of Colorado and shall agree to abide by these rules and the rules of A.K.C.

All applicants are to be filed with the Secretary and each application is to be read at the first meeting of the Board of Directors of the Club following its receipt. Said application shall immediately be published in the next issue of

Collicology. At the next meeting of the Board of Directors, the application shall be voted on and an affirmative majority vote shall be required of the directors present to elect an applicant, in accordance with ARTICLE III, Section 3.

Applications which have received unfavorable action at a Board meeting may be represented by one of the endorsers at the following meeting of the Club and the Club may elect such applicant by favorable votes of the majority of attending membership, in accordance with ARTICLE VI, Section 1. Otherwise no applicant who has been rejected at any meeting may again be considered at any meeting held within twelve (12) months after the date of the last such rejection.

Applicants for membership approved during the months of June, July, or August shall submit dues for a year; however, upon election, they will be considered paid up members for the following year and will not receive a statement of dues the following September.

Membership shall not be renewed or re-instated until all outstanding debts are paid.

SECTION 4. TERMINATION OF MEMBERSHIP: Memberships may be terminated...

- (a) by resignation. Any member in good standing may resign from the Club upon written or verbal notice to the Recording Secretary; but no member may resign while in debt to the Club. All financial obligations and pledges incurred by a member to the Club are considered debts to the Club. Dues become due and payable on the first day of each fiscal year.
- (b) by lapsing. A membership will be considered lapsed and automatically terminated if such member's due remain unpaid sixty (60) days after the first day of the fiscal year; however, the Board may grant an additional sixty (60) days of grace to such delinquent members in meritorious cases.
- (c) by expulsion. A membership may be terminated by expulsion as provided in ARTICLE VIII of these By-Laws.

Meetings

- SECTION 1. **CLUB MEETINGS:** General Club meetings shall be held at such times and places as may be designated by the Board of Directors. The meetings shall be for the purpose of study and education relative to the breeding, raising and showing of Collies and related matters. An Annual Meeting shall be provided for as outlined in Section 2, of ARTICLE V.
- SECTION 2. **SPECIAL CLUB MEETINGS:** Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board, or by the Recording Secretary upon receipt of a petition signed by five (5) members of the Club who are in good standing. Such special meetings shall be held at such time and place as may be designated by the person or persons authorized herein to call such meetings. Written notice of such meetings shall be mailed by the Corresponding Secretary at least 5 days and not more than 15 days prior to the date of the meeting and no other Club business may be transacted thereat. *The quorum for such a meeting shall be: Members attending a meeting may vote on motions. A majority of those present is required to pass a motion. (Revision 5/27/2003)*
- SECTION 3. **BOARD MEETINGS:** Meetings of the Board of Directors shall be held monthly on such date and at such hour and place as may be designated by the President. Written notice of such meetings shall not be required when a fixed date has been established for each month and regularly adhered to; notification is required when the regular schedule is changed or such meetings will be varied monthly. It will be the Corresponding Secretary's responsibility to make the notification at least 5 days prior to the date of the meeting to the members of the Board of Directors. The quorum for such meeting shall be a majority.
- SECTION 4. **SPECIAL BOARD MEETINGS:** The special meetings of the Board may be called by the President or by the Secretary upon receipt of a written request signed by at least two (2) members of the Board. Such special meetings shall be held at such time and such hour and place as may be designated by the person authorized herein to call such a meeting. Notice of such meetings shall be given by the Corresponding Secretary at least 5 days and not more than 10 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority.

ARTICLE IV
Directors and Officers

SECTION 1. **BOARD OF DIRECTORS:** The Board shall be comprised of the President, Vice-President, Secretary, Treasurer, Corresponding Secretary, and two Directors, all to be elected by the membership, the Past President, the Chairman of the Show Committee. The Chairman of the Show Committee shall be appointed by the President and approved by the Board. The officers shall be elected for one year terms at the Club's Annual Meeting as provided for in ARTICLE V. The President will only serve two consecutive terms. The immediate Past President will continue to serve as a director for one year.

General management for the Club's affairs shall be entrusted to the Board of Directors.

SECTION 2. **DUTIES:** The Club's elected officers consisting of the President, Secretary, Treasurer, Corresponding Secretary and two Directors shall serve in their respective capacities both in regard to the Club and its meetings and the Board and its meetings.

- (a) The President shall preside at all meetings of the Club and the Board and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in the By-Laws.
- (b) The Vice-President shall have the powers and exercise the duties of the President in case of the President's death, absence, incapacity or resignation.
- (c) The Secretary shall keep records of all meetings of the Club and the Board and of all matters of which a record shall be ordered by the Club. He shall keep a roll of the members of the Club with their addresses and carry out such duties as are prescribed in these By-Laws. In addition, the Secretary shall investigate and report to the Board on all applications for membership.
- (d) The Treasurer shall collect and receive all monies due or belonging to the Club and shall deposit same in a bank satisfactory to the Board, in the name of the Club. His books shall at all times be open to inspection by the Board and he shall report to them at every meeting the condition of the Club's finances and every item and receipt or payment not before reported; and at the Annual Meeting he shall render an account of all monies received and expended during the previous fiscal year.

- (e) The Corresponding Secretary shall have charge of the correspondence, notify members of meeting and notify new members of their election to membership. He shall notify officers and directors of their election to office, report the results of local specialty shows to the national dog magazine and notify them in advance of deadlines of the dates of specialty shows.
- (f) Directors shall attend Board meetings and regular meetings and shall have such duties as may be directed by the President.

SECTION 3. **VACANCIES:** Any vacancies occurring on the Board during the year shall be filled for the unexpired term of office from the nominees made by the President by a majority vote of all remaining members of the Board at its first regular meeting following the creation of such vacancy.

SECTION 4. **REMOVAL FROM OFFICE:** In the event an elected officer or appointed member of the Board is unable or unwilling to perform the duties of his office, the Board, by majority vote, may request his resignation from that office through the Corresponding Secretary.

At the next regular scheduled meeting of the Board, the Board by unanimous vote may declare the office vacant if the resignation is not received by the Secretary and the vacancy filled in accordance with the provisions of ARTICLE IV, Section 3.

ARTICLE V

The Club Year, Annual Meetings, Elections

SECTION 1. **CLUB YEAR:** The Club's fiscal year shall begin on the first day of September and end on the thirty-first (31st) day of August. The Club's official year shall begin on the first day of June and end on the thirty-first day of May.

SECTION 2. **ANNUAL MEETING:** The Annual Meeting shall be held in the month of May at which directors and officers for the ensuing year shall be elected in accordance with Section 5 of this ARTICLE. They shall take office on the first of June following their election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within thirty days thereafter.

- SECTION 3. **PROXIES:** Absent members may vote by written proxy in a Club election if they are eligible under the By-Laws; but no member may vote by proxy excepting for the election of Directors and Officers. Proxy voting at Board meetings shall not be allowed. No person may vote by proxy at a meeting which he attends. Members living 50 miles or more from Denver may vote by proxy without the required two meetings.
- SECTION 4. **ELECTIONS:** The nominated candidate receiving the greatest number of votes for each office shall be declared elected.
- SECTION 5. **NOMINATIONS:** No person may be a candidate in a Club election who is not 21 years of age or older or who has not been nominated. During the month of January, the Board shall select a nomination committee consisting of five (5) members, not more than two (2) of whom shall be members of the Board. The Secretary shall immediately notify the committeemen of their selection. The Board shall name a chairman for the committee and it shall be his duty to call a committee meeting which shall be held one month after the committee is notified of its selection.
- (a) The committee shall nominate one or more candidates for each office and immediately secure their acceptance or refusal by letter.
 - (b) Upon receipt of the nominating committee's report, the Secretary shall forthwith notify each member in writing of the candidates so nominated.
 - (c) Any person so nominated who accept or refuses to be a candidate for the position to which he has been nominated shall notify the Secretary in writing within 10 days.
 - (d) Immediately after the expiration of the period in which nominees may so decline the nomination, the Secretary shall mail to each member a notice of all such declinations which have been received by him.
 - (e) No person may be a candidate for more than one office and the additional nominations which are provided for herein may be made only from those members
 - (f) Who were not nominated by the nominating committee or who declined such nominations as above provided. However, no person who has declined the committee's nomination may be nominated for the same position.
 - (g) At the Annual Meeting, nominations for officers may be made from the floor. Any member making such a nomination from the floor must, either present written consent of said nominee if not present or has such nominee voice said consent from the floor. In the event that officers for the ensuing year are not elected at the May Annual Meeting, then a special meeting shall be held prior to the June meeting. Officers so elected shall take office immediately after said special meeting.
 - (h) All nominees, at the time of election, shall be members in good standing.

ARTICLE VI

Voting

VOTING: Officers, Judges and any other. Any member having bills outstanding over 60 days from date of billing will not be considered a member in good standing and is not eligible to vote.

ARTICLE VII

Committees

SECTION 1. The Board may each year appoint standing committees to advance the work of the Club in such matters as dog shows, trophies, annual prizes, membership and other fields which may well be served by committees. Such committees may also be appointed by the Board to aid on particular projects

The Bench Show Committee chairman shall be appointed to serve for a period of one year beginning on June first.

The President may appoint a Sergeant at Arms to officiate at Club meetings to serve for a period of one year beginning on June first.

ARTICLE VIII

Discipline

SECTION 1. **AMERICAN KENNEL CLUB SUSPENSION:** Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of the Club for a like period.

SECTION 2. **CHARGES:** Any member or members may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or Board. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10.00,

which shall be forfeited if such charges are not sustained. The Secretary shall promptly send one copy of the charges to the accused member by registered or certified mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

SECTION 3. **BOARD HEARINGS:** The Board shall have complete authority to decide whether counsel may attend the hearing but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after the hearing all evidence and testimony presented by complainant and the defendant, the Board may
By majority vote of those present, suspend the defendant from the date of the hearing. And, if it deems that punishment is insufficient, it may fix a penalty of expulsion. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

SECTION 4. **EXPULSION:** Expulsion of a member from the Club may be accomplished only at a meeting of the Board of Directors following a Board hearing as provided in Section 3 of this ARTICLE.

ARTICLE IX

Amendements

SECTION 1. **AMENDMENTS :** These By-Laws may be amended by a majority vote of the Board of Directors present and voting at a regular or special meeting called for the purpose; but the proposed amendments must be embodied in the call for any such meeting and mailed to each Director at least two weeks prior to such meeting.

ARTICLE X

Dissolution

SECTION 1. **DISSOLUTION:** The procedure to be followed for dissolution is controlled by the provisions of the Colorado Statutes.

ARTICLE XI
Order of Business

SECTION 1. At meetings of the Club in which business is to be transacted, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll Call
- Minutes of last meeting
- Report of Board
- Report of President
- Report of Secretary
- Report of Treasurer
- Report of Committees
- Election of Officers (Annual Meeting)
- Unfinished Business
- New Business
- Adjournment

SECTION 2. At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Reading of Minutes of last meeting
- Report of Secretary
- Report of Treasurer
- Report of Committees
- Unfinished Business
- Election of New Members
- New Business
- Adjournment

ARTICLE XII
Parliamentary Authority

SECTION 1. The rules contained in Roberts' Rules of Order, Revised, shall govern the Club in all cases to which they are applicable, and in which they are not inconsistent with the By-Laws of this Club.