

Collie Club of Colorado
Board Meeting Minutes
June 22, 2016

Meeting called to order at 7:48 pm

Attending: Kelly Neeley, Kathy Mesler, Cindy Cornelius, Chuck Crone,
Peggy Heywood, Donine Schwartz, and Shelley Bergstrasser.

No President's Report

Peggy: I have the OB trials figured. I can't find the Treasurer's Report.

Kelly: Any other Officer have anything to report?

Chuck: I could go over the judges for the October 28th Specialty with CDHA for those who are new to the Board. The judges will be Bill Brokken and Brenda Miramon. Brenda Miramon will also be doing an education seminar on collie skulls.

Kelly: Do we have the contract yet for Bill?

Chuck: We have an email from him. His address was not current and he forwarded me the correct one.

Kelly: I just want to stay on top of CDHA. They told us they would hire Bill as well. He is only doing collies. AKC has it listed in their calendar. Our specialty was approved.

Chuck: Both of our specialties were approved. Cindy will be Chief Ring Steward and Lynn will be doing Hospitality.

Kelly: Donine can't get connected to the conference. She is trying.

Shelly: I had no trouble getting in to the conference.

Kelly: Just a reminder of the picnic at Haydee's on the 3rd. The Club is buying hot dogs, hamburgers, sodas, and water. Members and guests are asked to bring side dishes.

Peggy: I will remind her of what the Club is paying for.

Kelly: If Lynn is coming she can bring the Solo cups.

Cindy: We should send directions to everyone.

Kelly: Were there directions on Haydee's flyer? I have the current flyer. It says July 3rd at 11:30. RSVP by July 1st. She will put out balloons at her house. Peggy, can you email it to us if you find it?

Kelly: The April 2017 shows. Trial to be held on Friday. Specialty on Saturday. We didn't decide on a designated specialty. Just in conjunction with Terry-All, or an evening specialty as well?

Shelly: I would prefer just the one in conjunction with Terry-All.

Kelly: They would start the second specialty 30 minutes after Best-in-Show. We could do a concurrent specialty. Sandwich it in between. That would be a 3rd option. An evening specialty can't have Sweeps.

Shelly: This would occur just this year because of the building.

Kelly: Do we want to spend that money for a breeder judge? It is just for one year. There is no Challenge Trophy awarded at a designated specialty.

Shelly: These are unusual circumstances.

Peggy: There are two all-breed shows.

Shelly: An evening show may not get started until 8:00pm. I vote for a Designated specialty.

Kelly: We would give better rosettes than Onofrio. We are talking mostly locals. I would predict that the local entries would be down. Let's leave it as a designated and keep our costs down. I think that is what we are doing for October.

Shelly: We could offer trophies.

Kelly: Chuck, will you send the "thank yous" to the stewards, etc.? There was a miscommunication between the Treasurer and the Show Chairs. We tried to get checks and balances. The engraving costs were not correct because of trophies which needed to be redone. The split cost will be \$41.71 between recipients and the Club.

Kathy: Peggy, will you please call me so that we can get all the information and set up a clear system that can be continued from show to show?

Peggy: I can do that.

Cindy: We need to make a template so we can just plug in the numbers.

Kelly: We need a template that everyone can access. Maybe we ought to create a Word document that can be used by everyone.

Cindy: It would be easy to create in a Word document. We could do it in the same way as Excel.

Kelly: Peggy gets all the receipts. She gives the show chair the numbers. That way we get all the trickling in at the end. Shelly and Janet need to be taught about all the paper work. It is the show chair' job.

Peggy: There are only about 15 lines to put in for OB/Rally.

Kelly: Yes, but do you want checks and balances, or do you want all only on you?

Peggy: With OB/R everything is simple. We could use Kathy's template.

I put it on a spread sheet for specific costs/income. That has more info than you need for a Show Report.

Cindy: We need a second set of eyes on it. It's easier to catch errors.

Kelly: I think Shelly and Janet should learn it. Peggy can give them the Numbers or we need a third show chair to do the paperwork. So we can speed up the June trial I can do the template and Peggy can send me the numbers.

Peggy: The blank checks – all have been recorded. In the past checks have been altered. For the engraving – they will give you the totals.

Kelly: If you aren't comfortable with writing blank checks, don't do it. I am starting to think the Treasurer needs to be at the events so that the checks aren't blank.

Kelly: We paid out \$200.00 deposits to Flat Irons for clean-up. We

haven't gotten that back. They have cashed the check. Also, if we don't have all our money from Brenda, then we shouldn't pay her fees until we do.

I am not sure we have the second signatory on checks figured out. In the event Peg can't be at an event we need someone else who can sign the Club's checks.

Peggy: We get bills from the all-breed club and then pay them back for what they paid the judge.

Kelly: I have nothing more to add.

Chuck: I wonder if we should make a decision as to who is the co-signer.

Kelly: I don't have a problem being the second signer.

Cindy: We need at least one or even two.

Peggy: You have to go into a Wells Fargo branch.

Cindy: Generally the secretary signs a certificate stating that Kelly is an officer of the club and is able to be a signatory.

Peggy: No, because we aren't a corporation. The Treasurer would verify.

Cindy: So Kelly would have to go into the branch with you?

Peggy: Yes. I have vacation from the 4th through the 11th of July.

Kelly: Peg, I will get with you. Plan on the week of the 4th.

Peggy: Can I get Board approval to buy more checks? I am down To my last pack. I ordered a box last time – there are about 100 in a box.

Kelly: Maybe two boxes? We have gone through a lot of checks since January.

Peggy: 100 should get us through April of next year. I will get 100. I will check on the price.

Kelly: Depending on the June Trial, we may have a new Treasurer, but Peggy could still be writing checks. I know the checks now have The club name and the Treasurer's name on them. Could I sign those checks?

Cindy: See if they will do Peggy or Kelly? What if someone else runs for the President position next year?

Kelly: Let's not worry about that.

Peggy: Does it need to have the person's title on the checks?

Cindy: No

Kelly: Is that it for everybody? Motion to adjourn the meeting at 9:05.

Chuck: Seconded.

