

Collie Club of Colorado
Board Meeting Minutes
January 20, 2016

Attending: Kelly Neeley, Patrick Wentworth, Kathy Mesler, Chuck Crone, Cindy Cornelius and Joann Romero

NOTICE: MEMBERS SHOULD MAIL IN ENTRIES FOR THE APRIL SPECIALTY BEFORE LEAVING FOR CC OF A NATIONAL!

No President's Report

No Vice President's Report

Treasurer's Report

Peggy: Need to write Kelly a check for the flowers that went to Frank Novachek. Just dealing with the current report. Cake money from Chandra was never deposited. Peggy will deposit it.

Patrick: Motion to accept the Treasurer's Report as written.

Kathy: Seconded

Kelly: All are aware we need to amend the paper checkbook register.
Peggy – has Jo turned everything over to you regarding Treasurer business?

Cindy: Peg, did Jo start a paper register?

Peggy: Yes

Cindy: Of the checks that were written – 2 of those checks have nothing written on the stub. We have the new checks, right?

Peggy: Yes, and the new duplicate checks.

Cindy: I was wondering if the best thing to do would be to go back to August of 2015 because we have this snap shot from Wells Fargo for the missing deposits and recreate the “normal” checkbook.

Joann: Should Peggy put a note on the top of the checkbook so that there is some kind of paper trail? I think there should be a small note about it.

Peggy: When I did this at work I didn’t fill anything in. I copied 9 or 10 stubs with a different color ink so we could tell which ones I recreated. Close out the year and don’t put in the new checkbook. Nothing happened after the end of 2015.

Kelly: Document on a separate bunch of stubs, then that book is done for 2015. Then start a yearly audit.

Cindy: Great idea. If you are transcribing everything from the missing deposits and note why we are doing this. This way we can close out 2015 and go forward from there.

Patrick: Good to do calendar year, but usually go by fiscal year. I think there should be a note somewhere else in addition to the register.

Kelly: You are going to leave the electronic register in with it?

Peggy: Correct.

Cindy: Wouldn’t hurt to have a copy of the Wells Fargo snap shot and a note explaining what happened stapled to the register. Does our fiscal year end on 12/31?

Patrick: No, it’s not the calendar year. I think it is August or September.

Kelly: Is this one of the things we should have our By-Laws looked at for...to change the fiscal year?

Patrick: Does not align with elections. Could we do calendar year change and leave the elections alone, Kelly?

Kelly: Cindy, is it easier to have a fiscal year and and the calendar year the same?

Cindy: Not really. We need to make a motion that Peggy will keep and electronic register in the checkbook, leave the original stubs, and make changes to the copies with a notation as to why the checkbook is being amended.

Joann: Seconded. None opposed.

Kelly: I want to catch everybody up to date. Check #4015 – need to amend. Dated 10/23/15. When Jo decided to void that check she just removed it and put in a dash. This changed the ending balance. We have two \$57.00 withdrawals. We need to give ourselves back \$57.00. She wrote Chuck a check and nothing was recorded. I kept trying to pit in \$57.00. Peggy needs to go in and alter the electronic checkbook and replace the dash.

Cindy: We must call it a credit for voided check, not a deposit.

Kelly: This will bring the balance up to what it should be. Should we have Peggy do it or have Jo do it? Motion to have Peggy do it.

Motion was seconded and passed.

Peggy: Does the Board want me to continue the electronic checkbook register?

Cindy: I, for one, would like to see it continued, but in a fairly straightforward way.

Should I close that one out for the year?

Kelly: Seems like it is double duty to maintain both.

Patrick: It seems to be easier to view an electronic one.

Kelly: Is that the only reason we are keeping the electronic register?

Cindy: One of the things that I have found – there have been occasional calculation errors. Excel will do the calculations.

Kelly: Every paper statement should be balanced.

Cindy: Do you think the errors occurred due to the way the register was being done? “Human errors”?

Kelly: The current situation may have been because it was too much to do.

Cindy: How onerous is it to keep an Excel duplicate?

Peggy: I haven’t done it but would probably know by next board meeting. Quicken is much harder than this. We can review it and see if there are some things we don’t need.

Kelly: Let’s pick up; the pace; we have a lot of things to get through.

Corresponding Secretary’s Report:

Chuck: OK, I will summarize. April Specialty – the judges. Patrick noticed Anita Stelter had judging the next day in New Jersey. Nobody knew which time they had. Key question: Do we switch to accommodate her, or change the judge? In terms of AKC everything is approved. Switching the times should not be binding. It should be minimal paperwork if we want to accommodate Anita.

Kelly: Did Anita let us know? Is there any indication that she knew she had to catch a flight to New Jersey?

Patrick: We could have done it at any time.

Kelly: The other issue is “wham-bam-thankyou mam).” We only know this and are in this problem because WE found it. I feel she really doesn’t want to come here.

Patrick: I feel we need to give her an out. We would have to confirm we could find her a flight.

Kelly: We need to be done with the show by 2 or 3.

Patrick: Put the Rally in the 3rd ring.

Kelly: It really ran late last year. We told Terry-All 2 or 3 o'clock that the area would be vacated. Confirmation should be there because they tend to run on time.

Joann: Confirmation will be set up all week anyway. Stress level will be higher if we have to rush them through it.

Kelly: Couldn't we go back to our second and third choices of judge? Gwen Means or Joan Kirkland? We could say to Anita "thanks very much for considering judging, but we feel we cannot accommodate her wishes. Or: We understand her situation but feel we can find her a flight and she needs to decide. Changing her flight could be monetarily impossible and we will have to find another judge.

Patrick: We need to make sure that AKC knows she rescinded or retracted her acceptance.

Joann: Does AKC care or even know? How honest should we be?

Patrick: We should tell the truth.

Kelly: Let's move with Joan first followed by Gwen.

Patrick: Should I reach out to them? Corresponding Secretary will contact them.

Owner-Handled Series – do we want to continue offering it for all 4 shows or just twice?

Patrick: I think just two.

Kelly: OK, have it only in the morning. All in favor? Yes.

October 2015 Show Report

Kelly: Loss of \$574.04. Does everyone approve this report?

Patrick: I do like the donation for Hospitality listed that way. Judges expenses are not under our control, but most budget items are approved amounts.

Peggy: Should be \$235.38 with Lynn and \$22.70 was Jo. The amount should not be \$257.78. It should be \$258.08.

Kelly: What are you looking at?

Peggy: The check stubs. There was a \$30.00 donation for General Fund.

Patrick: For later discussion, should the General Fund Donation be counted in the show? Do I hear a motion for an amendment to change the show report for the General Fund to show an additional \$30.00 and Hospitality and additional \$22.40?

Kelly: The loss with the changes will be \$534.44. Will send the amended file. Make sure the amended report gets attached to the minutes. Next thing:

April 2016 Show Report:

By next Board Meeting we should have a budget set up using the October 2015 format.

Check AKC events – add Chuck and Kelly onto the premium list and the catalog. Show date April 8th. Closing date March 23rd.

Trophy Committee will know by next board meeting whether we will have Dean Porta Memorabilia as trophies.

Patrick: Brenda needs to know shortly after the Board Meeting what kinds of trophies we will be offering.

Joann, Lynn and I reached out for donations and did well. Lynn and Joann are great at it.

Patrick: October 2016. Dan Cardoza feels like a big part of his success with his seminar was that some well-known breeders were there. His

fee is \$1,000.00. He has been asked by Iowa. He will let us know if he is doing it. He replied he was.

Mary Wells receives no fee for her seminar. She charges for printing. She lives in Northern California – airfare may help. Judges 9 other breeds. Good option for 2017.

Brenda Miramon does a skull presentation. Charges \$100-\$200 plus a small amount of printing. She is judging the National.

Marcy Fine is judging Buckhorn in April on Saturday. It would be a struggle to fit the time in.

Kelly: Dan will cause too much conflict from Iowa.

Patrick: People might not show up.

Kelly: Brenda may be the best choice. Because Buckhorn already has their judges- Marcy could not judge on Saturday and manage the time well so that we have enough time from her.

Put Mary Wells to 2017.

Patrick: It is \$370 to get a room, tables, chairs and a/v equipment. We need to let Brenda know we are committed to this and get our room reserved. There is a \$200 deposit. Brenda will have an excess baggage fee due to the skulls. Motion to go forward with Brenda.

Kathy: Seconded.

Kelly: If this does work out we will have to find someone for 2017. We do not want the club to choose Mary because we need her to share judging in 2017. We were discussing having a member do a seminar and participating in the show. The fee would be \$25 for Danny and \$50 for a non-member.

We don't have to cater in – we can do a pot luck. The beauty of having them judge our show is it helps support the actual seminar itself.

Patrick: Expense-wise, Mary will probably incur an additional expense for another hotel – unless whomever else she is judging for kicks in.

Kelly: Throwing in the Coens for 2018 because Tom does a seminar too. If we are going to put forward with Brenda.

Patrick: Usually we have had the membership vote for judges.

Kelly: Because we are incorporating a seminar it has limited out options. They can vote for CDHA. I need confirmation that they will reserve a room with a deposit.

Patrick: Kelly brought up the Coens. Tom is judging this summer in Colorado, so that is that.

Kelly: I would like to see the education thing work out.

Patrick: For later: \$10, \$20, \$25 – I was thinking as far as fair fees.

Kelly: We need to be prepared for any other breeds or judges to want to attend.

Patrick: Judges for down the road. We need to add to the list.

Kelly: We need a list of 4 for the general meeting in February. If we are trying to bring in a judge do we want to bring in a fluffy judge?

Patrick: Brenda and Marcy may not align.

Joann: I probably would not show up if I knew there was only 1 judge for me to like.

Kelly: Nancy and Susan may not show with our judges.

Patrick: Maybe we owe them.

Kelly: Nancy asked who our judges were.

Kathy: Nancy is like any other breeder, she is not necessarily consciously supporting our club so much as she comes anywhere where she feels the judges could be favorable to her.

Patrick: She probably couldn't judge CDHA

Kelly: We would have to have an airline cap for Nancy or Sue.

Patrick: Kelly, Macie, and I will whittle it down; we cannot go to the general membership with 8 choices.

Kelly: Cindy, regarding the website, has Diane had problems getting the non-member photos off?

Cindy: Do we want to leave the historic photos? Collies in history?

Kelly: Yes. Under the show photos – they are the ones that need to be cleaned up. They aren't labeled – you have to know these dogs.

Joann: They have to be a member's dog. Maybe it should be the webmaster's responsibility to not put up non-members pics.

Kelly: The photos are everywhere because the members aren't submitting stuff. Maybe we don't need more than one category.

Peggy: Diane wanted to know if she could be reimbursed for the web-hosting fee.

Cindy: She was asking for \$25 per year. Can Peggy pay off of this e-mail?

Kelly: I think Peggy can print the email as a receipt.

Cindy: Kelly can send an email to show that the Board has approved reimbursing Diane Zimmerman for \$25. Peggy can print it out as a receipt.

Kelly: The email list with the Yahoo group

Cindy: Plug-in from the website to generate a distribution list. So we don't have more problems with people who don't want to get the emails.

Kelly: That would continue to happen because Shelly was sending out a general email. It was just an unfortunate situation.

Cindy: If there is a really easy way to do it then we should go ahead. Otherwise, they can just hit delete!

Joann: She had to make an issue of it rather than just talking to Shelly.

Cindy: Information for June show. Have we got that in some form so I can transmit it to Diane?

Chuck: The info just arrived at AKC for June. I assume there are no issues, but I will contact them.

Cindy: Could we just put preliminary on it?

Kelly: The judges could just be TBA. Gotta know the date, address, etc.

Cindy: If you get that to me.

Kelly: Joann, catch us up on Frank Novacek.

Joann: Passed the beginning of this week. Fort Logan Cemetary. Have been in contact with his daughter. When I get more info I will tell you.

Dean Porta has passed away.

There is a tie for District Director, between Patrick and Lynn. The CCofA will pull a name out of a hat and that will be the director.

Kelly: We have been trying to revisit Haydee's concerns, but it is now 10:14.

Patrick: Ask Haydee if she has any ideas.

Kelly: We don't have any ideas about the Library. Jan Bayton took on the archives – I don't think it would be too far a stretch to ask her to take on the Library.

Joann: I move to adjourn.

Patrick: Seconded.

Meeting adjourned at 10:30 pm

